#### DIRECTIONS FOR PACKING & TRANSPORTING EDISON UPRIGHT DIAMOND DISC

## REMOVING THE MECHANISM: A Series, (except A-100), A-150, 200, 250, 275, 290, 300, 400, 450

Once crank, turntable and reproducer are all removed, do the following.

- Remove the grill
- Lay some towels over the edges of the machine. Pull them down between the frame and the bedplate a bit. When you lift the mechanism out, it's very heavy and this can save paint or dent in the wood as you are trying to lift it out. The spring barrels, some of the gears and the winding shaft and corners of the bedplate are particularly prone to banging into sides of the cabinet.
- Swing horn to the extreme right and raise up the mechanism so that you can put that operating handle horizontal and laying parallel to the front side of the cabinet.
- Swing automatic break (on operating handle) around to extreme left so that it's parallel with the
  front of the cabinet. In some cases you may need to disconnect the top portion of the post that the
  horn pivots on which is connected to the brake.
- Standing on the crank side of the machine, firmly grasp the bedplate with both hands, left hand fingers between frame and bedplate, right hand between frame and curved rail on back side of case, preferably with someone holding lid up to maximum extent, (Don't grab onto curved rail)
- The bedplate pivots on the crank side, so start to pivot the bedplate up, far side should raise up when you lift
- The right back corner slides into a slot so you need to swing the bedplate up and twist it slightly to the left to move the peg out of the slot
- The left front corner peg on bedplate slides into a hole on mounting attached to the cabinet so as you slide out the right rear corner from the slot, you should be able to move the peg on left front side from the hole that it slides into. At that point the mechanism is free and becomes quite heavy.
- As you lift the bedplate up and out now, you need to move the whole thing out, away from your body a little bit so that the end of the winding shaft on the motor will clear the frame. As you move the whole mechanism away from your body a bit, you also need to be careful that the right rear corner of the bedplate does not hit the back corner of the lid, (this is where having a helper to hold the lid up comes in handy)
- Have something ready to lay the motor on, being careful not to let the sides of bedplate scratch on a hard surface.

### REMOVING THE MECHANISM: A-100 & B & C Series

Good news! For these models it's not necessary to remove the mechanism for transport.

- Simply remove the reproducer and turntable and grill
- Turn speed control all the way to the left so mechanism does not move
- Swing mechanism all the way to the left and drop it down

### PACKING THE REMOVED MECHANISM: A Series

The tricky part is over now but a few more suggestions.

The mechanism needs to be put in some sort of box. Corners and sides of bedplate are particularly
vulnerable to chafing so first wrap with some cloth and then wrap bubble wrap around the whole
thing. Reason for the cloth is that bubble wrap can react with the paint and leave marks if in direct
contact with the bedplate for a period of time.

- A few roles of paper towels underneath the corners of the wrapped bedplate can help stabilize it, keep it from rolling around.
- Packing peanuts etcetera around the whole works then so it's "tight packed" cannot move around within the box.

### PACKING THE HORN & HORN COMPARTMENT: All models.

- The horn compartment also needs to be "tight packed" so nothing can move around.
- An old towel works well to wrap around the neck of the horn with some packing tape around to keep it secure.
- The horn neck can also be wrapped with a soft cloth, t-shirt or something and then slide a toilet paper or paper towel roll over the neck
- If you have any old pillows you don't mind parting with, stuffing this area with them and laying a pillow over the top of the horn neck can work great
- Stuffing plastic shopping bags full of packing peanuts and then shoving them into that area also works well. Key is that it's tight inside there and behind the horn can't rub against anything.

### PACKING THE DRAWERS: (if your model has drawers)

- Wrap something around the drawer handles. They cannot be removed easily and can bounce around and chafe on the inside of the door (if the drawers are behind a door such as on a A, B, C-250.
- Also, putting something like a thin piece of packing foam between drawers and where they rub against the frame of the cabinet helps keep them from chafing.
- Another thin piece of bubble wrap or protection between drawers and the door is also a good idea

# **OTHER:**

- Thin piece of packing foam between lid and top of case is also good to prevent chafing
- Best not to lock the case. Locks can break apart from all the vibration during transport
- Once you've wrapped the whole machine in something, wrap packing tape around from top to bottom front to back to keep the lid and doors closed
- Knurled feet are particularly vulnerable to damage. Protect the feet!
- Take casters out or secure them in the wrapped case if possible, (so not rolling casters on cement, gravel etcetera)

Now you are ready to go. The instructions may have erred a bit on the side of caution but surely you want your 100+ year old machine to arrive at its destination in the same condition as before you moved it.